

PARENTAL GUIDANCE FOR OUR REMOTE LEARNING



CONTENTS:

Expectations

Recommended Timetable

Key Contact Details Online

Safety Consent Form

Guidelines

E-Safety

Mental Health First Aid and Well-Being

Senior Leader Contacts

Headteacher: Richard Healey

September 2020

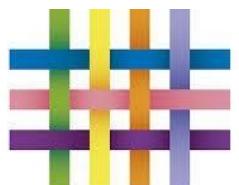
Review : Autumn Term 2021

In our parental guide to our remote learning, we outline how we aim to work together with parents and carers, to support our children to effectively use IKB remote learning and continue their learning from home should it be needed.

EXPECTATIONS

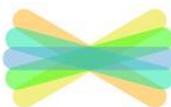
We expect all children to access the learning activities provided by their teachers on a daily basis:

Tapestry



TAPESTRY
ONLINE LEARNING
JOURNAL

Seesaw



Seesaw

You can download this as an app. or access through a web browser.

Pupils log in using their assigned code.

Learning will be set for the children to complete.

In line with regular day-to-day learning children, parents and carers are familiar with Tapestry. Teachers will continue to use this platform and in addition, each day, teachers will allocate a daily timetable of learning activities on Seesaw for your child(ren).

WHAT IS SEESAW?

We have explored different ways for children to learn from home and found an online learning platform called SEESAW that is very popular with teachers, parents and children:

- Teachers can set work easily for pupils.
- Children can upload their learning for their teachers to see more easily.
- Children can ask their teachers questions about their learning.
- Teachers can feedback to children about their learning.
- Teachers can easily make sure work is suitable for the different needs in their class.
- Teachers can track which work has or hasn't been completed by each child.



We are sure this personal communication between your child and their teacher will make their learning a lot more fun and meaningful.

Teachers will use a variety of methods to explain previous and new learning. They may teach using videos either of themselves or from other sources or may use powerpoint slides with their voice playing over the top to explain new concepts and activities.

HOW DO I LOG IN?

Seesaw is an app that you can download on to a phone, tablet or laptop (through your app store) or you can use the website: <https://web.seesaw.me/>



You will have already received a message via Parent Mail from the school with your child's login details.

There is also a specific video to introduce Seesaw to families:

<https://web.seesaw.me/platforms-parents>

WHAT WILL MY CHILD NEED TO DO EACH DAY?

Your child's class teacher will make sure there is an activity for reading/phonics, writing/SPAG (spelling, punctuation and grammar) and maths each day as well as a session for Topic (history, geography, art, DT, science, RE), PE and well-being.



This might be in the form of a video, picture, link, audio recording or text. Your child will be expected to complete this and upload their learning for their teacher to see. Please note: your child's teacher will comment on learning responses when they are available during the hours of 9:00am-3:00pm Monday-Friday. Please supervise your children to ensure that their responses are respectful and appropriate.

Example daily timetable:

9:00 – 9:15	9:15 – 9:45	9:45 – 10:45	10:45 – 11:00	11:00 – 12:00	12:00 – 13:00	13:00 – 15:00
Well-being/ PE activity	Reading or phonics activity set by your teacher on Seesaw	Writing/ mark making activity set by your teacher on Seesaw	Break and snack time	Maths activity set by your teacher on Seesaw	Lunch	Topic + PE/ well-being + Story time

WHAT IF I HAVE AN ISSUE OR A QUESTION?

You can either contact a teacher directly through the online learning platform or email the IKB office at: office@ikbschool.co.uk

ONLINE SAFETY CONSENT

You will have received a Parent Mail message containing the following information:

Dear Parent/ Carers,

I am delighted to share with you that this school year our class will be using Seesaw <https://web.seesaw.me/> a secure online journal where children can document and reflect on what they are learning in class. Your child will be able to add the things we work on (including photos, videos, worksheets, drawings and voice recordings) to their Seesaw journal and we can share them privately with you and other family members to view and comment on throughout the school year.

In order for your child to use Seesaw, the app needs your child's name in order to be able to associate learning like their photos, videos or voice recording with their account. Seesaw only uses this information to provide the service and doesn't advertise in Seesaw, create profiles of children or share or sell your child's personal information or journal content. You can read more about their strong privacy promises here: <https://web.seesaw.me/privacy>.

Under an EU law called the General Data Protection Regulation (GDPR), in order for your child to use Seesaw, the school must get your consent. For more information on GDPR, please visit <https://ec.europa.eu/info/law/law-topic/data-protection/reform/rights-citizens>.

I hope that your child will enjoy using Seesaw to document and share their learning this year. Please sign below and return this permission slip so that your child can use Seesaw.

Child's name: _____

Child's class: _____

Parents name: _____

Parents signature: _____

Date: _____

Please sign and return this document as soon as possible. Thank you.

WHAT ABOUT THE SCHOOL WEBSITE & FACEBOOK GROUP?

We will still use the school website and Facebook to let you know about any celebration events, reminders or other information you need to know. However, we will not use the school website to post learning for children. Learning will only be posted on the platforms listed above so please get in touch if you have any problems logging onto any of these.

As ever, we will keep you informed about any changes as soon as we know. All the staff at IKB are working incredibly hard to ensure that should we need to move to remote learning in future that we can do so seamlessly and still offer the same quality of broad, balanced, ambitious and experiential curriculum that we offer your children in school.

WHAT IF WE CANNOT LEARN ONLINE?

If you find it difficult to support your child to complete the learning online, please contact your child's teacher using the response function on Seesaw or by emailing office@ikbschool.co.uk or communicate this to a member of IKB staff whenever they complete a well-being check-in phone call.

GUIDELINES FOR CHILDREN

What is expected of me?

Please try to complete all the learning your teacher has set for you each day. We do though understand that everyone's home situations are different and we can be flexible and look to work with families to support this. Your learning will be sent to you using Seesaw and Tapestry. Your teacher will be checking how you are getting on and you can use the message feature with your parents/ carers to speak to your teacher if you need any help.

If your teacher is worried that you may not be completing enough learning, they will contact you and check that you are ok, that you understand and make sure you have enough help to finish the learning - just like they would do at school.

Try to follow your timetable (included above). We know that this might not always be possible and is a primary reason that we have created learning videos so that children can access them at any time. Your teachers will provide you with plenty of learning across all parts of the curriculum to ensure that there is always challenge to extend all children and push them on further with their development.

How can I get help from my teacher?

If you have had a go at your learning and you find it difficult because you need more help, you should message your teacher on Seesaw (press reply) with your parents/ carers help. Your teacher will always be available to support you.

How should I communicate with my teacher?

Please use the message on Seesaw to talk to your teacher and they will reply back. They might not reply straight away as they could be helping someone else. Your teacher will only reply to your messages between 9am and 3pm. Like you are at school, please make sure your messages are polite. Thank you.

E-SAFETY

At school we encourage our children to be SMART:

S - Stay Safe. Keep safe by never sharing any personal or private information.

M - Meet. Never agree to meet someone online.

A - Accepting Files or Messages. Never accept a file or message from someone you don't know!

R - Reliable. Sometimes people don't tell the truth online. They could be lying about who they are.

T - Tell. Tell someone (a trusted adult) if you feel worried or upset by something online.

Below are some useful websites for parents to support E-safety at home:

To set up parental controls on your home computers and mobiles then please see this website for advice:	https://www.childnet.com/resources/parental-controls
For all the latest on new platforms that students are using such as snapchat, particularly on mobile devices, then please visit:	https://www.childnet.com/resources/parental-controls
If you are worried about online sexual abuse then please contact both IKB staff and CEOP:	https://www.ceop.police.uk/safety-centre/
The UK Safer Internet Centre also has some useful information and can be accessed on:	https://www.saferinternet.org.uk/saferinternet-day/safer-internet-day2019/education-packs/activities-parentsand-carers
O2 and the NSPCC have come together to offer some really helpful advice on internet safety and the address is listed:	https://www.o2.co.uk/help/nspcc
Some useful advice for parents/ carers on Internet safety:	https://www.internetmatters.org/schoolsesafety/parent-online-support-pack-teachers/
Further advice for parents/ carers and activities for children on Internet safety:	https://www.thinkuknow.co.uk/parents/

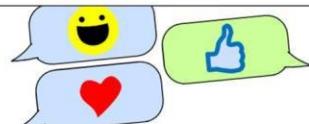
Further safeguarding information can be found on our IKB website.

<https://www.ikbschool.co.uk/safeguarding/online-safety-information.htm>

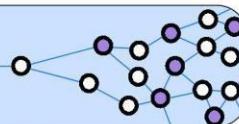
E-SAFETY TIPS FOR CHILDREN

8 tips to stay safe online

1 Be nice to people online.



2 Take care with what you share.

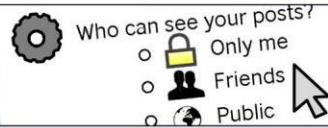


3 Keep personal information private.

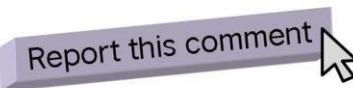
Ashley Smith
071 834 7002
3 North Road, London
ashley.smith@email.uk
14 years old



4 Check your privacy settings.



5 Know how to report posts.



6 Keep your passwords safe.

Username: Ashley.Smith21
Password: [REDACTED]

7 Never meet anyone in person you've only met online.



8 If you see anything online that you don't like or you find upsetting, tell someone you trust.



MENTAL HEALTH FIRST AID AND WELL-BEING

Evidence suggests there are 5 steps you can take to improve your mental health and well-being. Trying these things could help you feel more positive and able to get the most out of life:

1. Connect with other people
2. Be physically active
3. Learn new skills
4. Give to others (kindness)
5. Pay attention to the present moment (mindfulness)

We don't want this period of potentially educating at home to be stressful for you or your child. The learning and activities are to keep the children busy. It is important that everyone does some daily exercise and takes care of their mental well-being which is why 2 activities set each day for your child are in relation to these.

You can e-mail our IKB team at office@ikbschool.co.uk if you would like further support with well-being mental health and we will get back to you with further guidance.

Below are some non-screen activities/ challenges you may also want to try out with your child(ren):



Non-screen activities you can do at home



25 ideas!

What can you do when there's no school and you're stuck at home? Here are 25 fun ideas to choose from.

1 How many different words can you make from the letters in this sentence, below? Grab a pencil and paper and write a list!

'Learning from home is fun'

2 Thank a community hero. Think of someone that helps you in some way and write a short letter to thank them.

Thanks!

3 Get building! You could build a Lego model, a tower of playing cards or something else!

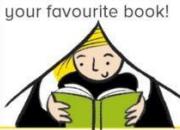


4 Can you create your own secret code? You could use letters, numbers, pictures or something else! Can you get someone else to try and crack it?

5 Start a nature diary. Look out of the window each day and keep note of what you see. Birds, flowers, changes in the weather, what else?

6 Hold a photo session. Use a camera or a mobile phone to take some snaps. What will you photograph? Your pets or toys perhaps?

7 Build a reading den. Find somewhere cosy, snuggle up and read your favourite book!



8 Use an old sock to create a puppet. Can you put on a puppet show for someone?



9 Make a list of all the electrical items in each room of your home. Can you come up with any ideas to use less electricity?

10 Design and make a homemade board game and play it with your family.



11 Do something kind for someone. Can you pay them a compliment, make them something or help them with a task?



12 Can you create a story bag? Find a bag and collect items to go in it that relate to a well known story. If you can't find an item, you could draw a picture to include.

13 List making! Write a list of things that make you happy, things you're grateful for or things you are good at.



14 Design and make an obstacle course at home or in the garden. How fast can you complete it?



15 Can you invent something new? Perhaps a gadget or something to help people? Draw a picture or write a description.



16 Keep moving! Make up a dance routine to your favourite song.



17 Write a play script. Can you act it out to other people?



18 Read out loud to someone. Remember to read with expression.



19 Write a song or rap about your favourite subject.



20 Get sketching! Find a photograph or picture of a person, place or object and sketch it.



21 Junk modelling! Collect and recycle materials such as yoghurt pots, toilet rolls and boxes and see what you can create with them.

22 Draw a map of your local area and highlight interesting landmarks.



23 Write a postcard to your teacher. Can you tell them what you like most about their class?

24 Draw a view. Look out of your window and draw what you see.



25 Get reading! What would you most like to learn about? Can you find out more about it in books? Can you find a new hobby?

More

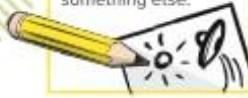
Non-screen activities you can do at home



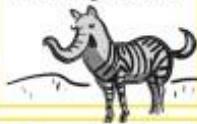
25
more
ideas!

What can you do when there's no school and you're stuck at home? Here are 25 fun ideas to choose from.

1 Get doodling! Grab some paper and pens and doodle anything you like! Animals, aliens or something else.



2 Create your own animal. Could you combine two of your favourites? What will you call it?



3 Design and draw a new musical instrument. How would you play it and what will it sound like?



4 Make up your own 5 minute exercise routine. What will you include?



5 Can you make up your own jokes? Tell them to someone to make them laugh!



6 Make some jewellery. Use anything you can find around the house. Strips of wrapping paper or rolled up magazines make great beads!

7 Paper aeroplane challenge! Make a paper aeroplane and see how far you can fly it! Can you make a target and try to aim for it?

8 Fingerprint art! Use only your fingertips and paint to create a picture.



9 Make a bookmark to use when you're reading.



10 Make some wild art using sticks, leaves, flowers and anything else you can find outdoors.



11 Quick draw! Set a 1 minute timer, draw a quick doodle and see if the other person can guess what it is before the time is up.

12 Write a silly sentence that includes all of these words... BANANA, CURTAIN, DOLPHIN, SNOW and BALLOON. Now think of your own words and write some more!

13 How many different words can you make from the letters in this sentence?

Keeping my brain busy is fun

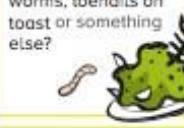
14 Ping pong story telling! Write the opening sentence to a story, then someone else writes the next line. Then it's your turn again! Keep alternating until you have a full story.

15 Guess the character! Think of a character from a book, write it down so no-one can see. Have others ask you questions to try and guess which character you chose.

16 Make a finger puppet! Use a paper cone to make a body, then attach a paper head.



17 Describe the most disgusting meal EVER! What is in it? Spaghetti worms, toenails on toast or something else?



18 Create a comic strip about an animal who turns into a superhero. Which animal will you choose?



19 Create a family kindness jar. Every time someone does something kind, write it down and put it in the jar. When the jar is full you all deserve a special treat!

20 Find a fun place to sit and read a book. Under the bed? Up a tree? Where will you go?



21 How many words can you think of that rhyme with WRITE?



22 Write a recipe for 'Springtime'. What will you include? Flowers? Sunshine? What else?

23 Use your body to make the shape of a letter. How many more can you make? Can you make every letter in the alphabet?

ABC

24 Play alphabet bingo! Can you spot an item in your home or garden that starts with the letter a,b,c and so on?

25 Start a diary. Write a short entry every day about what you do and how you feel. It will be good to look back on when you're older.

Parents and teachers – please share your success stories with us on social media:

HeyPobble Pobble Education TeamPobble

These are unprecedented times for all of us and it is really important that we look after each other and stay in regular contact so please don't hesitate to contact us about any concerns you may have. Should you need to please email the school office: office@ikbschool.co.uk marking whose attention your email is for.

Any safeguarding concerns can also be emailed directly using our office email address above.

SLT (Senior Leadership Team) contacts are:

Richard Healey – Headteacher and Designated Safeguarding Lead

Nicola Fahy – Early Years Lead and Deputy Designated Safeguarding Lead

Victoria Hawkins – IKB Business Manager and Safeguarding Team Member