



SAFEGUARDING

INFORMATION FOR VISITORS



Isambard Kingdom Brunel Primary School (IKB) is committed to safeguarding and promoting the welfare of our pupils. We expect all staff, volunteers and visitors to share this commitment.

IKB Vision

We are committed to providing a strong and positive education for all of our pupils by putting them at the core of all we do. Working collaboratively with pupils, parents and staff, our mission is to allow all children to reach their full potential. Our values show that we place an emphasis on individual achievement whilst building an awareness and understanding of others. The school is a caring community that values emotional development as well as academic and creative achievement. We believe that a rich and engaging curriculum is every child's entitlement so that they enjoy their learning.

Safeguarding at IKB is the responsibility of everyone at the school and collaboratively we work hard to ensure that all children are safe and happy. We are committed to safer recruitment to ensure the welfare of all pupils is maintained.

Our Responsibilities

- Provide a safe and positive environment for children that promotes their welfare and enables them to achieve their full potential
- Provide safeguarding preventative interventions through Personal Social Health and Economic education (PSHE), Spiritual Moral Social and Cultural development (SMSC), pastoral support and signposting to external agencies
- Foster a community of equality that tackles discrimination and stigma
- Ensure children feel safe, fully understand how to approach adults if they have any concerns and know concerns will be effectively addressed
- Ensure a consistent and efficient system of reporting/recording/monitoring/actioning safeguarding concerns
- Ensure all staff working with children are fully aware of how to identify safeguarding concerns together with how to act upon concerns/disclosures
- Maintain effective working relationships with the Somerset Safeguarding Children Partnership, Social Care, Police and other external agencies

Visitor Responsibilities

- Report to reception to sign in on arrival and out on departure
- Collect your ID badge from reception and ensure this is visible at all times
- Behave in a safe and respectful manner at all times
- Follow the procedures detailed in this document if you have any safeguarding concerns
- Understand that mobile phones or any devices that record images/videos are not permitted

IKB Safeguarding Team

Designated Safeguarding Lead (DSL): **Richard Healey**

Deputy DSL: **Nicola Fahy**

Other Safeguarding Team: **Victoria Hawkins + Carolyn Herrod**

Castle Partnership Trust Safeguarding Leader: **Lorraine Clark**

Safer Access/Recruitment

All IKB staff/volunteers/visitors have an ID badge when on site or when working with children during an external visit. The level of access to pupils is determined by assessing an individual's suitability including verification of their identity, verification of their qualifications and a Disclosure and Barring Service (DBS) check. There is a colour coded ID badge system as below:

IKB ID badge: School staff with all appropriate checks

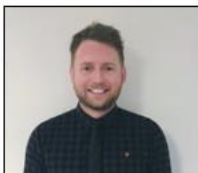
Green: DBS approved/ID checked

Red: No DBS/ID checked

All 'Red' visitors will be accompanied by a 'Green' MOS at all times when working with children. Staff will and pupils are encouraged to challenge/identify unsupervised individuals with a red badge or anyone on site not wearing a badge.



The IKB Safeguarding Team



Mr Healey
Primary Executive
Headteacher
Designated Safeguarding
Lead



Miss Fahy
Reception Teacher
Deputy Designated
Safeguarding Lead



Mrs Hawkins
School Business Manager
Safeguarding Team Member



Mrs Herrod
Acting Nursery Manager
Safeguarding Team Member

At IKB we view the safeguarding of children as everyone's responsibility. Our safeguarding team ensures this is our #1 priority.

We are committed to safeguarding and promoting the welfare of all our pupils.

Please do not hesitate to contact us if you have any concerns.

Key Contacts

Police: 999 (Immediate risk)

Somerset Safeguarding Children
Partnership:
childrens@somerset.gov.uk

Early Help Advice: 01823 355803

Children's Social Care: 0300 123
2224

Prevent:
prevent@somerset.gov.uk

National Society for the
Prevention of Cruelty to Children
(NSPCC): 0800 5008000

ChildLine: 0800 1111

When a Child Discloses

1. Listen to what is being said without displaying emotion - consider positioning to child and body language
2. Allow the child to talk freely and do not ask direct/leading questions (Tell, Explain, Describe - TED)
3. Re-assure the child but do not make promises about outcomes/confidentiality
4. Re-assure the child that it is not their fault and reinforce that they have acted in the correct manner by informing you
5. Record details of the disclosure verbatim and as soon as appropriate
6. Submit record using CPOMS (IKB online safeguarding platform) – visitors can complete a paper version found in the office
7. Report your concerns to the DSL if available or safeguarding team in person/contact the Police if high risk
8. Be aware of your own response to the disclosure/seek appropriate support

IKB Emergency Procedures

On hearing the fire alarm (continuous bell) please follow your host to the nearest exit where you will be accounted for by a designated MOS. In the event of a 'Lockdown' (4 beeps repeated) you will be directed into the closest secure room and should remain calm until the 'All clear' is provided.

Whistle Blowing

If you have any concerns about safeguarding procedures or the behaviour of any individual:

- If the concern relates to procedures contact the DSL: **Richard Healey** (DDSL: **Nicola Fahy** if unavailable)
- If the concern relates to staff or visitors contact the Headteacher: **Richard Healey** (DDSL: **Nicola Fahy** if unavailable)
- If the concern relates to the Headteacher contact the chair of governors: **Lisa Denson** (ldenson@castle.somerset.sch.uk) or CEO: Sarah Watson if unavailable (swatson1@castle.somerset.sch.uk)
- If it is necessary to consult outside the school contact the Local Authority Designated Officer (LADO): **Anthony Goble** (0300 123 2224) or [Allegations Management – SSCP \(safeguardingsomerset.org.uk\)](https://www.safeguardingsomerset.org.uk)

Useful Links

www.nspcc.org.uk
www.childline.org.uk
<https://sscb.safeguardingsomerset.org.uk/>
Bullying/Peer on Peer/Equality
www.barnardos.org.uk
www.anti-bullyingalliance.org.uk
www.standuptobullying.co.uk
www.sariweb.org.uk
Child Sexual/ Criminal Exploitation (CSE)/ (CCE)
<https://paceuk.info>
www.stop-cse.org
www.gov.uk/government/publications/criminal-exploitation-of-children-and-vulnerable-adults-county-lines
Children Missing from Education (CME)
www.gov.uk/government/publications/children-missing-education
Domestic Abuse
www.womensaid.org.uk
www.refuge.org.uk
www.bava.org.uk
www.nextlinkhousing.co.uk
www.mensadvice.org.uk
www.thehideout.org.uk
<https://somensetsurvivors.org.uk/professional-resources/somerset-integrated-domestic-abuse-service/>

Female Genital Mutilation (FGM)

<https://www.gov.uk/government/publications/female-genital-mutilation-leaflet>
www.nationalfgmcentre.org.uk
www.integrateuk.org
www.forwarduk.org.uk
Mental Health
www.youngminds.org.uk
www.mind.org.uk
www.minded.org.uk
Prevent
<https://www.somerset.gov.uk/social-care-and-health/hate-crimes-and-hate-incidents/>
www.educateagainsthate.com
Online Safety
www.childnet.com
www.internetmatters.org
www.saferinternet.org.uk
www.net-aware.org.uk
www.stopbullying.gov.cyberbullying
www.safetynet.com
www.thinkuknow.co.uk
www.ceop.police.uk
www.swgfl.co.uk
Children in Care (CiC)/ Young Carers/ Private Fostering
www.carerssupportcentre.org.uk
www.professionals.carers.org