

Dear Parents/ Carers

## Welcome to Isambard Kingdom Brunel Primary School

We're delighted to welcome you and your child/ren to IKB as part of our new Reception cohort. My name is Richard Healey and I am the Headteacher at IKB. Miss Fahy is our Deputy Headteacher and will be your child's Reception teacher. Mrs Hawkins is our Business Manager and also part of our senior leadership team. You will be seeing plenty of her at our front office and around the school.



Mr Healey  
Headteacher

Miss Fahy  
Reception Teacher

Mrs Hawkins  
School Business manager

We appreciate that you and your child may be feeling anxious about the transition into Reception this September, however we really want to reassure you that we are here for you every step of the way. As a school we place huge emphasis on the power of a positive transition and we have plans in place to help make this as smooth as possible for every child and family. Where adaptations need to be made in specific circumstances, please know that we will work with you to support these.

Please find a checklist of activities that you could complete at home on our website (<https://www.ikbschool.co.uk>) under 'Parents' and the subheading 'New Starters September 2023'. These activities will help to make sure your child is as ready as possible to begin in September with confidence.

I can assure you that we are not expecting you to become Reception teachers at home and we truly understand that not everyone will find time to complete the suggested activities – that's fine. Just try to fit any into your daily routines when and where you can as they are all designed to help assist transition and recent years have shown us that these activities have really benefitted children who have experienced them. I hope from the information provided and the activities we have planned, we leave your child and yourselves excited and at ease regarding beginning the new school year with us in September.

The transition arrangements that we are putting in place will include:

- New parent/ carer open evening at IKB on Monday 19 June from 17:00 – 18:30.
- IKB community transition afternoon (for nursery, reception, year 1 and year 2 children and parents/ carers), inclusive of activities and a story time with new class teachers, on Thursday 6 July from 14:00 – 15:00.
- Regular communication from Mr Healey from the end of April onwards.
- A designated page on the IKB website under the 'Parent' tab – 'New Starters September 2023' with recommended transition support activities available.
- A bespoke Facebook group 'IKB – Reception Class September 2023' – coming soon
- IKB contact with your child's current early years setting to ensure an informed handover of information.
- Home visit week with Miss Fahy during the week of 4 September, followed by a stay and play session on the Friday, 8 September. We will run two sessions and your child will either attend 13:00 – 13:45 or 14:00 – 14:45.
- Part-time attendance week during the week of 11 September (staying for lunch on the Friday). 8:45 – 12:00 Monday to Thursday and 8:45 – 13:00 Friday.
- Full-time attendance week during the week of 18 September.

More information will follow on all the above events and activities.

If you have any concerns or questions about your child's transition, please let us know by contacting Mr Healey using the school email address: [office@ikbschool.co.uk](mailto:office@ikbschool.co.uk)

We cannot wait for you to join us as part of the next cohort in our IKB community and we are very much looking forward to September. In the meantime, please visit our IKB website (<https://www.ikbschool.co.uk>), follow our main Facebook page – 'Isambard Kingdom Brunel Primary School' and (when available) follow your bespoke Facebook group 'IKB – Reception Class September 2023' to keep up-to-date with everything going on.

We are all looking forward to meeting you personally and connecting with you all the way through until September as we prepare for the beginning of your child's incredible learning journey at IKB.

Warm regards,



Mr Healey  
IKB Headteacher  
Primary Executive Headteacher of The Castle Partnership Trust